

## OnTimeParts Tutorial: Adding parts to Cart

After you find the part you are searching for, adding the part to your cart is the next step in your online shopping experience.

• If you have not already logged onto the site, you'll need to do so in order to see the parts prices and add parts to your cart.

Oedhbaard   Knowledgebase   24X7 Support 1.877.315.3400		Email Password Go y 🖬 🚡 f 8' 🦄
<b>I</b> ntelligrated <sup>®</sup>	OnTimeParts™	Cart   Order Form   Orders   Profile Search Q
Solutions	Services	Worldwide

• Once you have logged onto OnTimeParts.com, adding parts to your cart is as simple as clicking on the "Add to Cart" button associated with your desired part:

Footswitches								
OnTimeParts™ → P > Switches, Parts &	arts by Category > Electrical & Electronic Components > Sv & Accessories > Switches & Switch Assemblies > Footswitch	vitches & Relays es						
List View Grid View	Compare							
Compare	Footswitches Part #: 23095900 Foot Switch, SPDT, Maintained, 20A 125-250VAC, LIN 632DA	Retail Price: \$122.83 Each Your Price: \$122.83 Each 1 Add to Cart						
Compare	Footswitches Part #: 23118900 Foot Switch SPDT Maintained Linemaster# 632.5	Retail Price: \$63.10 Each Your Price: \$63.10 Each 1 Add to Cart						

\*If you attempt to add a part to your cart before logging onto the site, you will be redirected to a log in page before being taken to your cart.



• While in the cart, users have the ability to add in their own part reference information that will be transmitted on the invoice, packing slip and sales order acknowledgement so that the information is communicated to everyone involved in the procurement and receiving operations.

## Shopping Cart

	Continue Shopping Actions	s S	ave Cart	$\odot$	Go	Ch	eckout	
✓ Your Store cart expires on 26-DEC-2014. Please save this cart if you intend to use it beyond this date								
	Part Description		Unit Price	UOM	Quantity	Price	Remove	
-	Part #: 140038160 MDRTR197-I-16BF SST 32.5IRTR16.00 Please enter your part reference info here		\$31.22	/ Each	1	\$31.22	đ	
	Part #: 51021301 510 PAD DRIVER W/WEAR IND Cross Reference Number(s): 000058, 000055, 888505, AD7034040, 22224100, 978357, 7041183, 17041183, 00005 7034040 Please enter your part reference info here	55P,	\$5.63	/ Foot	50	<b>\$</b> 281.50	Î	
Recalculate Sub-Total: \$312.72 Shipping and Handling: \$ Tax: \$28.14 Total: \$340.86						\$312.72 \$ \$28.14 340.86		
	Continue Shopping Actions	s S	ave Cart	$\odot$	Go	Ch	eckout	

- You'll notice that most of our parts have a default quantity of '1' filled in the quantity field. That number is editable and may be adjusted either before it is added to the cart or while it is in your cart.
- If you chose to update the quantity while it is in your cart, after you edit the quantity, you need to click on the "Recalculate" button for the new quantity to be saved and price to be adjusted.



## **Shopping Cart**

			Actions	Saura Carat		Ch	a di aut
		Continue snopping	Actions	Save Cart	Go	Cn	ескоит
Your Store cart e	xpires on 18-DEC-2014. Ple	ase save this cart if you inten	d to use it bey	ond this date			
	Part Description			Unit Price /	UOM Quantity	/ Price	Remove
	Part #: 23095900 Foot Switch, SPDT, Ma Please enter your pa	intained, 20A 125-250VA0 irt reference info here	, LIN 632DA	\$122.83 /	Each 10	\$122.83	Î
			Re	calculate	Sub-Total:	\$122.83	
			٨	Shipping an	d Handling:	\$	
			Ĩ		Tax:	\$11.05	
			:		Total:	\$133.88	
		Continue Shopping	Actions	Save Cart	<b>⊘</b> 6₀	Ch	eckout

• Intelligrated sells some parts that require an order minimum or a fixed multiplier, for instance, one must order a minimum of 10 or must be ordered in lots of 10. The parts that don't have a default quantity of '1' listed in the text box next to the "Add to Cart" order button will have a message about the order minimum and required order quantities.

## Results

